

School Information Pack 2012

The Smart Futures 4 North Queensland initiative seeks to assist teachers in guiding students with their SET Planning and supporting them with career choices. We need to expand students thinking beyond the known routes of the traditional trades and university pathways. In 2012 we will be promoting vocational training in every industry sector – specifically looking to expand students horizons to encompass the many paraprofessional careers with Certificate III, Certificate IV and Diploma level qualifications.

These opportunities exist in every industry sector e.g. every Lawyer needs a Para-legal, administration and support staff. SF4NQ will be showcasing career pathways and jobs in Legal, Accounting, Dental, Real Estate and Agricultural sectors, the Arts, Health and Fitness and many more.

Representatives from James Cook University will be participating in the expo. They will map vocational and academic pathways - specifically how completing vocational training can lead to university entry and/or achieve credits for various qualifications.

To make the most of this opportunity, we strongly recommend that students bring resumes and expressions of interest for work experience. We need to educate our young people to succeed and prepare them for life after school...this means being proactive, using your initiative and pursuing opportunities.

Please ensure students are well prepared to get the most out of the day.

SF4NQ will assist schools to achieve positive QCE outcomes

Students will be:

- exposed to ideas and opportunities that they may not have been aware of previously – this will assist grades 9 and 10 with their SET planning.
- made aware of the different options available in a variety of paraprofessional and trade entry level training and employment opportunities.
- able to pursue school-based apprenticeships and traineeships – this helps them achieve credits towards their QCE – this is particularly relevant for grades 10, 11 and 12.
- able to speak to qualified trainers and employers to find out what is involved in a wide range of industries.
- able to try their hand at different activities in the Try-a-Trade Gallery.
- able to connect with local employers, submit their resumes and expressions of interest for work experience.
- able to connect with youth focused services.

Time slots

Each school will be allocated a time slot for arrival. We recommend that you spend at least 2 and half hours at the expo to enable students to explore new ideas.

Schools from outlying areas will be allocated time slots in the middle of the day [to allow for travel to and from the venue] and Townsville schools will be asked to come in the morning and afternoon.

Buses and subsidies

Book your bus ASAP.

You need to pay the invoice and send a **RECEIPT** to Len McDougal along with details of the bank account you would like the funds paid into.

Send a copy of your receipt:

Attention
Len McDougall
Finance Manager
TORGAS
439 Bayswater Road
Garbutt QLD 4814
Or via email lmcdougall@torgas.com.au

Accounts submitted after Friday 4 May 2012 will not be paid.

You will be sent a traffic management plan which will detail the drop off and pick up points for buses. Please advise your bus driver that there is NO PARKING AVAILABLE ON SITE. Buses must drop off and leave the site.

BEFORE SKILLS ON SHOW

1. Ensure excursion forms are given out early and include parental consent to participate. Please use the form provided
2. Provide students with booklet *Steps 2 Career Planning Success*. Should you require additional information please advise us and we will contact you by phone.
3. Utilise the booklet to ensure all students planning to attend the expo will get the most from the day.
4. Ensure students are in full school uniform with closed in shoes and that they bring hats and sunscreen.
4. **Encourage students to do up resumes and expressions of interest for work experience. Employers will be advertising positions vacant.**

AT SKILLS ON SHOW

1. Complete Registration Form with actual numbers on the day. Please hand your completed Registration Form in. **You, as the supervising teacher, will receive an expo layout.**
2. Students will follow a designated path and will have the opportunity to approach employers and discuss career pathways.
3. All activities will be available to students throughout the day. Students need to participate actively in their areas of interest.
4. Encourage your students to utilise the booklets. Ensure they talk directly to the employers and their apprentices and that they do the interactive activities provided in the general expo area.
5. Lunch may be purchased at the venue. Menu and prices will be appropriate for students.
6. **Enjoy the day.**

AFTER SKILLS ON SHOW

1. Apply for Bus subsidy:
2. Share your thoughts:
We appreciate your feedback about the event. Go to the "Contact Us" tab on www.sf4nq.com.au.